



WARSZAWSKI UNIWERSYTET MEDYCZNY
MEDICAL UNIVERSITY OF WARSAW

PROREKTOR
DS. NAUKI I TRANSFERU TECHNOLOGII
VICE-RECTOR FOR SCIENCE AND TECHNOLOGY TRANSFER

Warsaw, 8 October 2020

PNT/WIAEN/0725/5481/2020

**MUW Employees conducting scientific activity
Heads of Units**

Subject: Researcher's duties – creating ORCID accounts

We kindly remind you about the obligation to create accounts in the ORCID (Open Researcher and Contributor ID) system.

This obligation shall apply to all employees employed on a research, research and didactic or other positions who are qualified for the N number. It only takes a few minutes to receive your ORCID number.

The ORCID number received should be:

- Entered into the database of employees' publications: WUM.Publikacje <https://publikacje.wum.edu.pl/>;
- Combined with the researcher's account in the PBN database (Polish Scientific Bibliography) <https://pbn.nauka.gov.pl/auth/login>;
- Provided to publishers at the moment of submitting works for publication;
- Combined with the publication accomplishments identified in the Scopus and Web of Science databases.

The profile created in the ORCID system should include the official name of Warszawski Uniwersytet Medyczny in English: **Medical University of Warsaw** the account status should be marked as public (in the ORCID system: *set visibility: everyone*).

The manual on how to receive an ORCID number and on other actions to be taken is available on the website <http://pnitt.wum.edu.pl/ewaluacja>

It is obligatory for MUW employees to implement the above-mentioned procedure. Failure to fulfil this obligation will have a negative impact on the evaluation of the MUW's scientific activity.

The Heads of the Units are kindly asked to make sure the above-mentioned obligation is fulfilled by the employees of the subordinate unit.

For any questions and support, please contact the Department of Science aen@wum.edu.pl.

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